



EXECUTIVE LEADER'S FORWARD PLAN

About the Forward Plan

This is the Leader of Council's provisional forward plan for the four months starting 1 September 2023. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published on the Council's website (www.southhams.gov.uk)

Members of the public are welcome to attend all meetings of the Executive. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.

About the Executive

The Executive consists of eight Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council with specific responsibility for Waste and Recycling; Strategic Planning; Finance and Communications – Cllr Julian Brazil
- Deputy Leader of the Council with specific responsibility for Planning; Corporate Performance Oversight; Organisational and Community Development – Cllr Dan Thomas
- Lead Executive Member for Climate Change & Biodiversity – Cllr John McKay
- Lead Executive Member for Economic Development; Commercial Strategy; and Governance – Cllr John Birch
- Lead Executive Member for Housing; Environmental Health & Licensing – Cllr Denise O'Callaghan
- Lead Executive Member for Community Services & Operations – Cllr Victor Abbott
- Lead Executive Member for Waste & Community Composting – Cllr Jacqi Hodgson
- Lead Executive Member for Service Quality – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services democratic.services@swdevon.gov.uk All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Leader	Draft Corporate Strategy	Leader of Council Neil Hawke, Assistant Director - Strategy & Organisational Development Neil.Hawke@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023
Climate Change & Biodiversity	Climate Change & Biodiversity Emergency Verbal Update - Standing Agenda Item	Lead Executive Member for Climate Change & Biodiversity Adam Williams Adam.Williams@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023
Housing, Environmental Health & Licensing	Progress Update on Housing Projects	Lead Executive Member for Housing; Environmental Health; and Licensing Isabel Blake, Head of Housing isabel.blake@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023
Housing, Environmental Health & Licensing	Delivering our strategic outcomes for housing	Lead Executive Member for Housing; Environmental Health; and Licensing Isabel Blake, Head of Housing isabel.blake@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023
Community Services & Operations	Delivering Strategic Priorities through Community Services and Operations	Lead Executive Member for Community Services; Operations and Leisure	South Hams Council	Not before 21st Sep 2023
Council Services	Supporting our Care Leavers: Council Tax	Leader of Council Geni Hotchkiss, Head of Revenues & Benefits geni.hotchkiss@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Leader	Review of Capital Programme (Capital Programme Monitoring); and review of Earmarked Reserves	Leader of Council	South Hams Council	Not before 21st Sep 2023
Deputy Leader	Planning Improvement Plan Update	Deputy Leader of Council and Planning; Corporate Performance Oversight; Organisational; and Community Development Executive Lead Alistair Wagstaff, Assistant Director - Planning Alistair.Wagstaff@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023
Leader	Totnes Neighbourhood Plan	Leader of Council Graham Swiss Graham.Swiss:swdevon.gov.uk@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023
Service Quality	Title: Proposed Changes to the Council Tax Reduction Scheme 2024/25	Lead Executive Member for Customer Service; Improvement; IT; and Digital Services Geni Hotchkiss, Head of Revenues & Benefits geni.hotchkiss@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023
Deputy Leader	Integrated Performance Management Report	Deputy Leader of Council and Planning; Corporate Performance Oversight; Organisational; and Community Development Executive Lead Neil Hawke, Assistant Director -	South Hams Council	Not before 21st Sep 2023

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
		Strategy & Organisational Development Neil.Hawke@swdevon.gov.uk		
Leader	2022/23 Final Revenue and Capital Outturn	Leader of Council Pauline Henstock, Head of Finance Practice Pauline.Henstock@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023
Leader	Revenue Budget Monitoring Report 2023/24	Leader of Council Pauline Henstock, Head of Finance Practice Pauline.Henstock@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023
Leader	Medium Term Financial Strategy; (2024/25 - 2028/29)	Leader of Council Clare Scotton Clare.Scotton@swdevon.gov.uk	South Hams Council	Not before 21st Sep 2023
Leader	Draft Corporate Strategy	Leader of Council Neil Hawke, Assistant Director - Strategy & Organisational Development Neil.Hawke@swdevon.gov.uk	South Hams Council	Not before 30th Nov 2023
Leader	Draft Revenue and Capital Budget Proposals 2024/25	Leader of Council	South Hams Council	Not before 30th Nov 2023
Leader	Waste Services Update	Leader of Council Sarah Moody	South Hams Council	Not before 30th Nov 2023

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Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
		Sarah.Moody@swdevon.gov.uk		
Climate Change & Biodiversity	Climate Change & EV Plan	Lead Executive Member for Climate Change & Biodiversity Adam Williams Adam.Williams@swdevon.gov.uk	South Hams Constitution	Not before 30th Nov 2023
Climate Change & Biodiversity	South Devon AONB Unit	Lead Executive Member for Climate Change & Biodiversity	South Hams Council	Not before 30th Nov 2023
Community Services & Operations	Community Development	Lead Executive Member for Community Services; Operations and Leisure Neil Hawke, Assistant Director - Strategy & Organisational Development Neil.Hawke@swdevon.gov.uk	South Hams Council	Not before 30th Nov 2023
Leader	South Milton Neighbourhood Plan	Leader of Council Graham Swiss Graham.Swiss:swdevon.gov.uk@swdevon.gov.uk	South Hams Executive	Not before 30th Nov 2023
Leader	Staverton Neighbourhood Plan	Leader of Council Graham Swiss Graham.Swiss:swdevon.gov.uk@swdevon.gov.uk	South Hams Executive	Not before 30th Nov 2023
Service Quality	Q1 and Q2 Write-Off Report	Lead Executive Member for Customer	South Hams Executive	Not before

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
		Service; Improvement; IT; and Digital Services Geni Hotchkiss, Head of Revenues & Benefits geni.hotchkiss@swdevon.gov.uk		30th Nov 2023
Climate Change & Biodiversity	Climate Change & Biodiversity Emergency Update - Standing Agenda Item	Lead Executive Member for Climate Change & Biodiversity Adam Williams Adam.Williams@swdevon.gov.uk	South Hams Council	Not before 30th Nov 2023
Housing, Environmental Health & Licensing	Progress Update on Housing Projects	Lead Executive Member for Housing; Environmental Health; and Licensing Isabel Blake, Head of Housing isabel.blake@swdevon.gov.uk	South Hams Council	Not before 30th Nov 2023
Leader	Draft Revenue and Capital Budget Proposals 2024/25	Leader of Council	South Hams Council	Not before 25th Jan 2024
Community Services & Operations	Dartmouth Health Hub - Off-Street Parking Order Amendment: Six Month Review	Lead Executive Member for Community Services; Operations and Leisure Emma Widdicombe Emma.Widdicombe@swdevon.gov.uk	South Hams Executive	Not before 25th Jan 2024
Deputy Leader	Conservation Area Appraisals - Totnes, Kingsbridge & Dartmouth	Deputy Leader of Council and Planning; Corporate Performance Oversight; Organisational; and Community Development Executive Lead	South Hams Council	Not before 25th Jan 2024

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Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
		Alistair Wagstaff, Assistant Director - Planning Alistair.Wagstaff@swdevon.gov.uk		
Leader	Brixton Neighbourhood Plan	Leader of Council Graham Swiss Graham.Swiss:swdevon.gov.uk@swdevon.gov.uk	South Hams Executive	Not before 25th Jan 2024
Housing, Environmental Health & Licensing	Dog Control Public Space Protection Orders	Lead Executive Member for Housing; Environmental Health; and Licensing Karen Procter Karen.Procter@swdevon.gov.uk	South Hams Council	Not before 25th Jan 2024
Climate Change & Biodiversity	Climate Change & Biodiversity Emergency Update - Standing Agenda Item	Lead Executive Member for Climate Change & Biodiversity Adam Williams Adam.Williams@swdevon.gov.uk	South Hams Council	Not before 25th Jan 2024
Housing, Environmental Health & Licensing	Progress Update on Housing Projects	Lead Executive Member for Housing; Environmental Health; and Licensing Isabel Blake, Head of Housing isabel.blake@swdevon.gov.uk	South Hams Council	Not before 25th Jan 2024

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